

Learning Management System (LMS) Test Administration

Catalog Courses and Posting Dates

This table outlines the courses available within the LMS Test Administration catalog. Each LMS Learner must complete courses specific to their role(s) for test administration. Note: Learners only have access to courses posted within the Test Administration catalog. Managers (for example, district and school staff with a District Assessment Coordinator (DAC) or AA (Assessment Administrator) user role in PearsonAccess Next) have additional access to the courses within the DAC catalog.

Tip: Share links with Learners for quick access to courses. Please note that Learners must have an LMS account to access the course.

This table outlines all required courses for each role, and when the course will be available in the LMS.

Test Administration Role	Course Name	Date Available in the LMS
WIDA ACCESS Test Administrator – Grades 1-12	<i>Test Security Training (Assurance of Test Security included)</i>	Nov. 7, 2025
	<i>Active Monitoring for Statewide Assessments</i>	Nov. 7, 2025
WIDA ACCESS Test Administrator – WIDA ACCESS for Kindergarten/WIDA Alternate ACCESS	<i>Test Security Training (Assurance of Test Security included)</i>	Nov. 7, 2025
MCA Test Monitor	<i>Test Security Training (Assurance of Test Security included)</i>	Nov. 7, 2025
	<i>Active Monitoring for Statewide Assessments</i>	Nov. 7, 2025
	<i>Administering the MCA</i>	Nov. 14, 2025

Test Administration Role	Course Name	Date Available in the LMS
MTAS/Alt MCA Test Administrator	<u>Test Security Training (Assurance of Test Security included)</u>	Nov. 7, 2025
	<u>MTAS/Alt MCA Administration Overview</u>	Dec. 22, 2025
	<u>MTAS/Alt MCA Administration and Scoring Practice</u>	Dec. 22, 2025
District Assessment Coordinators	<u>Test Security Training (Assurance of Test Security included)</u>	Nov. 7, 2025
	<u>DAC Test Administration Training</u>	Dec. 11, 2025
Technology Coordinators	<u>Test Security Training (Assurance of Test Security included)</u>	Nov. 7, 2025
Other (any district or school staff member who has access to secure test materials)	<u>Test Security Training (Assurance of Test Security included)</u>	Nov. 7, 2025
Optional Courses	<u>Understanding MCA Universal Supports and Accommodations</u>	Oct. 17, 2025
	<u>Learners in the Learning Management System (LMS)</u>	Oct. 24, 2025
	<u>Handling Secure Paper Test Materials</u>	Nov. 14, 2025
	<u>Technology Coordinator Training</u>	Jan. 20. 2026
	<u>Entering MTAS Data in PearsonAccess Next</u>	Feb. 20, 2026
	<u>Managing MCA/Alt MCA Test Sessions in PearsonAccess Next</u>	Feb. 20, 2026